**A Parent's Guide to Synergy ParentVUE **

Please contact the school secretary to obtain an activation key to allow access to ParentVUE. Once you have your activation key, use the following instructions to set up your account:



 **First, Create an Account**

* Get an Activation Key from the office staff
* In the web browser, go to <https://sis-sutherlin.cascadetech.org/sutherlin>
* Click **I am a Parent**
* Click **I have an activation key and need to create my account**.
* Read the Privacy Statement and click **I Accept.**
* Enter your name and activation key. **Click Continue to Step 3.**
* Choose a user name and password (at least 6 characters), provide an email address, and click

**Complete Account Activation**

 **Later Access: Log In**

* In your web browser, go to <https://sis-sutherlin.cascadetech.org/sutherlin>
* Click **I am a parent.**
* Enter your User Name and password, and click **Login**.

 **Mobile Apps**

* Download the ParentVUE iPhone apps from the iTunes Store.
	+ <https://itunes.apple.com/us/app/parentvue/>
	+ Compatible with iPhone, iPod touch, and iPad.
* Download the ParentVUE Android apps from Google Play
	+ <https://play.google.com/store/apps/details?id=com.FreeLance.ParentVUE>
	+ Compatible with phones and tablets running Android 2.1 or later

***NOTE: ParentVUE accounts cannot be activated on Mobile apps***